
Thank you for your interest in serving as a member of the Board of Directors of the South Huron Chamber of Commerce. Serving on the board is a rewarding experience and an opportunity for personal and professional growth. Completing this form will help you understand the skills and time/resource commitments of this leadership position. You may find it helpful to read through the entire application and Board Member Responsibilities before you begin filling it out.

Please return the completed application to the **South Huron Chamber of Commerce, 483 Main St., Exeter, ON, N0M 2T0**, or by email to **office@shcc.on.ca**.

This application will be kept confidential and on file at the Chamber office. Applications are used by the Board’s Nominating Committee to identify and evaluate potential board candidates. All new directors are elected by a majority vote of current board members.

The Chamber

The South Huron Chamber of Commerce (SHCC) supports and advances the interests of the business community in South Huron and area. Through advocacy and outreach we help the business community to thrive and make South Huron a better place to work and live. We are a non-profit organization financed by or membership dues and fundraising. Our volunteer Board of Directors is comprised of local business members and community stakeholders.

Position

The Board will support the work of the South Huron Chamber of Commerce and provide mission-based leadership and strategic governance. While day-to-day operations are led by SHCC executive director (ED), the Board-ED relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. A time commitment of 5-10 hours/month is required. Specific Board Member responsibilities include:

Leadership, governance and oversight

- Serving as a trusted advisor to the ED as s/he develops and implements SHCCs strategic plan
- Supporting fundraising and events as well as reviewing agenda and supporting materials prior to board and committee meetings
- Approving SHCC’s annual budget, audit reports, and material business decisions; being informed of, and meeting all, legal and fiduciary responsibilities

Leadership, governance and oversight Continued

- Contributing to an annual performance evaluation of the ED
- Assisting the ED and board chair in identifying and recruiting other Board Members
- Partnering with the ED and other board members to ensure that board resolutions are carried out
- Serving on committees or task forces and taking on special assignments
- Representing SHCC to stakeholders; acting as an ambassador for the organization
- Ensuring SHCC's commitment to a diverse board and staff that reflects the communities SHCC serves

Board terms/participation

SHCC's Board Members will serve a two-year term to be eligible for re-appointment for two additional terms. Additional extensions can be proposed at the discretion of the SHCC Board. Board meetings will be held monthly and committee meetings will be held as needed.

CANDIDATE INFORMATION

Name: _____

Employer / Business: _____

Position/Title: _____

Address: _____

City: _____

Telephone: _____ Email: _____

Years in South Huron: _____

Community Activities / Other Memberships:

Board Candidate Questionnaire

Why do you want to be a board member?

Will you be engaged – giving your time, energy and resources to support the work and mission of the South Huron Area Chamber of Commerce?

What talents do you feel you could contribute to the success of the Chamber?

Why is being part of the Chamber important to you and your organization?

Will you be an advocate for the Chamber by recruiting new members, fundraising, and speaking positively about the work of the organization?

What do you believe are the two most significant issues or problems facing Chamber members and/or the South Huron area?
